

November 2022

Dear Parent/Carer

BSMA Carol Concert

I am delighted to write to you to inform you that your son/daughter will be performing at the Bournemouth Schools Music Association Carol Concert which takes place on **Wednesday 23 November** at the Bournemouth Pavilion.

Your son/daughter is required to attend an all-day rehearsal that will be held at Bournemouth Pavilion on **Wednesday 23 November**. Students are required to arrive at the Bournemouth Pavilion **no later than 8:30am**, where I will meet and register them for the day. Students will not be permitted to leave the venue until **14:30pm** when the rehearsal is complete, therefore please ensure your son/daughter brings plenty of food and drink. At approximately **14:30pm** your son/daughter will be permitted to leave the venue to return home or go into the town centre. For your son/daughter to be permitted to leave the venue I must receive parental consent. **At this time, LeAF Studio will not be responsible for your son/daughter as staff will return to LeAF Studio.** Both Mr Jones and I will be contactable throughout the period in case of an emergency.

BSMA has advised that students will be recorded during the performance, therefore their attendance will count as an acceptance of this.

It is expected that your son/daughter attends the rehearsal and performance in their black polo shirt and a pair of plain black leggings (no logos). Not attending in the correct uniform will result in not being able to perform.

The performance starts at **19:00pm** and your son/daughter is required to return back to the Pavilion no later than **18:00pm**. Your son/daughter will need to make their own way home from the event, please use the consent form below to identify how your child will be returning home. This concert will finish at approximately **21.00pm**. As this is a live theatre event, please understand the event may finish slightly earlier or later but we would appreciate swift collection of your son/daughter at the end of the event.

Tickets for the event are available directly from the Bournemouth Pavilion website or by contacting their box office by telephone.

I would be grateful if you could complete and return the consent form overleaf as soon as possible.

Please do not hesitate to contact me should you have any questions or queries about the event.

Yours Sincerely,

Mr K Hayman
Music Lead

LeAF Studio

Sian Thomas, BEd (Hons), CEO - AAT
Jon Webb, BA (Hons), Director of Secondary Education
Nadine Lapskas, BSc, Principal

www.leafstudio.co.uk

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T 01202 578886
Holloway Avenue, Bournemouth. BH11 9JW

Please return to Mr Hayman at LeAF Studio

Student Name.....Year

I give permission for my son/daughter to participate in the Bournemouth Schools Music Association Carol Festival on **Wednesday 23 November** at the Bournemouth Pavilion. I am aware he/she needs to arrive by 8.30am and collected at the end of the event. By returning this form, I also give consent for recording of the event.

Emergency Contact Name

Tel Number.....

Medical Details.....

Afternoon Arrangements

	I give permission for my son/daughter to leave the venue in the afternoon and understand that they will not be accountable for by LeAF Studio staff
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Evening Arrangements

My son/daughter will ...

	Make their own way home from the venue
	Be collected by a parent/carer or a friends parent/carer after the event

Signed..... Date.....

LeAF Studio

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