

7 July 2020

Dear Parents and Carers

LeAF Studio September 2020

Following the publication of Government guidance on Thursday 2nd July 2020, I am pleased to inform you following all the necessary cleaning and control measures we will be able to welcome ALL students back on site in September enabling them to access their full curriculum.

Year 9 and 12 are expected to return on Friday 4th September, all other year groups are expected to return on Monday 7th September.

- Key Stage 4 will be based in the main building in zones by year group:
 - Year 11 – will enter via main reception and will be based in classrooms by the main reception area for all lessons (**PINK ZONE**)
 - Year 10 – will enter via the canteen and will be based in classrooms in this end of the bottom floor (**BLUE ZONE**)
 - Year 9 – will enter via the rear stairs and will be based in classrooms upstairs (**YELLOW ZONE**)
- Key Stage 5 will be based up at the MSC using the new classroom created plus the temporary cabin located up by the MSC
- Zones will be physically separated (with their own toilets where possible) and at no point are students allowed to move into zones other than their own
- Students will stay 2m socially distanced on arrival to site to allow entry into their zones safely
 - KS4 arrival between 8:15am and 8:40am
 - KS5 arrival between 8:45am and 09:00am by the MSC

Our aim will be to ensure students are not disadvantaged by the disruptions to their education this academic year.

Controlling the spread of Covid-19

The hygiene and control measures we have implemented will continue however social distancing will be reduced within the year group 'bubbles'. A new social story will be published prior to the start of the September term and will be shared with all via our social media channels.

Should your child display ANY signs of illness we request they **do not** come into school at that time. Should your child be showing specific symptoms of Covid-19, they must not return to school until they have completed the quarantine period and have been tested. Please ensure you notify school immediately so that effective 'Track and Trace' procedures can be followed should your child test positive. Active engagement with 'Track and Trace' is required by all students, families and visitors at LeAF Studio.

In the event of a positive test for Covid-19, school will implement all guidance given by Public Health England (PHE) and parents will be informed at each stage. This may include the closing of year group 'bubble' or in an extreme case the closure of the whole school.



Visitors

All visitors on site are only through pre-organised meetings. Reception will **not** be open to parents during the school day. All visitors will be required to provide full details in the event of 'Track and Trace' contact.

Uniform and equipment

All students will be expected in full school uniform with their training uniform available to change into as required for their specialism. Lockers will not be available whilst 'bubbles' are required. Face coverings within school are not allowed. There will be a disposal facility for students who have used them on their journey to school.

Students will be expected to have full equipment as none can be loaned:

- Black, green and red pens
- Pencil & rubber
- Highlighters
- Ruler and geometry set
- Scientific calculator
- Glue

If you are unable to provide the above in September please contact your Head of Year by Friday 17th July 2020.

School transport

Minibuses will be running and details of pick-ups and additional health and safety guidance will be published directly to those who use this service.

Canteen

At this time due to the size of the canteen and the need to 'bubble' each year group we will **not** be opening our canteen for at least the first week to ensure students establish themselves into a new routine safely. Students will be required to bring in their own lunch, water and snacks with the exception of students who are eligible for free school meals, where these will be provided by the school. Our aim is to be able to offer a pre-order reduced menu which can be delivered to students within their zones once we are in a position we feel students and staff have established a safe routine. Details of this will follow in September.

Specialism training

Both Sport and Performing Arts specialism training will be following all guidelines to ensure our student and staff safety, for example guidance currently prohibits singing in large groups and the use of gym equipment or physical contact sport. This will be continually revised as the guidance is updated.

Is your child needing to continue to shield?

If so, please contact your Head of Year by Thursday 3rd September 2020 so we can make arrangements for remote learning. We will need medical evidence for non-attendance of any student.

Heads of Year can be contacted as follows:

- Yr9 & 10 – Mr Edmonds wedmonds@leaf.bournemouth.sch.uk
- Yr11 – Ms Manning gmanning@leaf.bournemouth.sch.uk
- KS5 Performing Arts – Mr Lake glake@leaf.bournemouth.sch.uk
- KS5 Sport – Mr Evans devans@leaf.bournemouth.sch.uk

Are you due to go on holiday?

Please ensure that quarantine restrictions applied to specific countries will not impact your child being able to return on their expected return date as stated above.

Policies

The school are working to update policies by our return in September and these will be shared through our website as they are published.

Offsite activities

Currently all offsite activities will be postponed until the spring term unless guidance changes.

I would like to thank you for your ongoing support and I hope that you and your family are keeping safe.

Yours faithfully

A handwritten signature in purple ink, appearing to read "N Lapskas".

Mrs N Lapskas

Principal